

# FLYFORD FLAVELL, GRAFTON FLYFORD & NORTH PIDDLER PARISH COUNCIL

## Minutes of the Annual General Meeting of Flyford Flavell, Grafton Flyford, and North Piddle Parish Council held at The Three Parishes Hall, Grafton Flyford at 7.30 pm on Tuesday 22nd May 2018

**Present**      J East                      S Kennedy                      S Nesbitt  
                    D Waide                      P Wakeman  
                    Mark Broughton - Taylor was present as Clerk  
                    County Councillor -      R Adams

Apologies      R Davey, L Robinson

### 1.      **Outgoing Chairman's Report**

No chairman's report was available for the meeting.

### 2.      **Election of Chairman and Declaration of Office of Chairman**

Having given consent to the nomination David Waide was proposed by John East and seconded by Steve Nesbitt and all were in agreement. The chairman sign the declaration of office.

### 3.      **To elect/appoint the Vice Chairman**

Having given consent to the nomination Richard Davey was proposed by David Waide and seconded by Simon Kennedy. All were in agreement.

### 4.      **Apologies for Absence**

Richard Davey and Linda Robinson had tendered their apologies for absence.

### 5.      **Declaration of Interest**

There were none.

### 6.      **i/.      Tree Warden Vacancy**

It was agreed to readvertise the vacancy of Tree Warden on the Parish Council Noticeboards and the website.

ii/.      Co-option of Councillor for North Piddle

Unfortunately Mrs Louise Morgan was unable to attend and felt that her present commitments would make her participation on the parish council very difficult and would not be seeking election.

**7. Footpath Officer's Report**

No report had been received.

**8. Data Protection**

New data protection regulations come into force on 26<sup>th</sup> May 2018. The clerk had prepared the necessary documentation and policies which were now to be adopted. Policies were adopted as present with the following amendments:

Councillors did not consider it was necessary to change their email address for generic parish council addresses or to have an encryption system to protect email data.

Proposed by David Waide    Seconded by John East    All in agreement

**9. Standing Orders [Rules of the Council]**

It was agreed to amend paragraph 1.9ii as follows:

“Involves the substantial modification, extension or addition to a listed building or is within the curtilage of a listed building. (This would not include like for like replacement of windows or similar)”

Proposed by Simon Kennedy    Seconded Pauline Wakeman    All in agreement

**10. Report from Staffing Committee**

The Staffing Committee had not met within the last twelve months, there was no report.

**11. Treasurers Report**

The Clerk presented a financial report for the year which was scrutinized by the councillors and was accepted. Approval of the financial report was proposed by John East, seconded by Steve Nesbitt, all were in favour. The Annual Audit Report was presented to the Parish Council, acceptance of this report was proposed by John East, this was seconded by Steve Nesbitt and all were in favour. The report will be posted on the website in due course.

## **12. Reports from Parish Meetings**

Parish meetings had not taken place this year but a review of the format will be made during the year.